



U.S. Department of Justice  
Drug Enforcement Administration  
FOI/Records Management Section  
8701 Morrisette Drive  
Springfield, Virginia 22152

MAR 29 2019

Case Number: 19-00411-F

Subject: Expense reports filed by any field agents or other employee classification(s) for monies spent in Berlin and Frankfurt, Germany as well as Las Vegas, Nevada for the month of December 2018

William Fernandes  
MuckRock News  
DEPT MR 69098  
411 A Highland Avenue  
Somerville, Massachusetts 02144-2516  
[69098-54069895@requests.muckrock.com](mailto:69098-54069895@requests.muckrock.com)

Dear Mr. Fernandes:

This letter responds to your Freedom of Information/Privacy Act request emailed March 18, 2019, to the DEA.FOIA mailbox, seeking access to DEA records. Your request has been opened and assigned the above case number. Please include this case number when communicating with this office.

The records you seek require searches in another office or offices, and so your request falls within "unusual circumstances." *See* 5 U.S.C. § 552(a)(6)(B)(i)-(iii). Because of these unusual circumstances, we are extending the time limit to respond to your request beyond the ten additional days provided by the statute. We have not yet completed a search to determine whether there are records within the scope of your request. The time needed to process your request will necessarily depend on the complexity of our records search and on the volume and complexity of any records located. For your information, this office assigns incoming requests to one of three tracks: simple, complex, or expedited. Each request is then handled on a first-in, first-out basis in relation to other requests in the same track. Simple requests usually receive a response in approximately one month, whereas complex requests necessarily take longer. At this time, your request has been assigned to the complex track. You may wish to narrow the scope of your request to limit the number of potentially responsive records or agree to an alternative time frame for processing, should records be located; or you may wish to await the completion of our records search to discuss either of these options.

We have determined that you are a non-media, non-commercial requester pursuant to 5 U.S.C. § 552(a)(4)(A)(ii)(III). As a non-media, non-commercial requester, you are entitled to two free hours of search time and up to one hundred pages of duplication without charge. *See* 28 C.F.R. § 16.10(d)(4) (2015).

We regret the necessity of this delay, but please be assured that your request will be processed as soon as possible. If you have any questions or wish to discuss reformulation or an alternative time frame for the processing of your request, you may contact Government Information Specialist Jewell W. Carroll at 202-307-4006, our Customer Service Hotline Representative at 202-307-7596 or mail your correspondence to:

DEA HEADQUARTERS  
ATTN: FOI/PA UNIT (SARF)  
8701 MORRISSETTE DRIVE  
SPRINGFIELD, VIRGINIA 22152

In addition, you may wish to visit our website at [www.dea.gov](http://www.dea.gov) to determine if the information you are requesting is already available to the public. You may contact our FOIA Public Liaison at 202-307-7596 for any further assistance and to discuss any aspect of your request. Additionally, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows: Office of Government Information Services, National Archives and Records Administration, Room 2510, 8601 Adelphi Road, College Park, Maryland 20740-6001; e-mail at [ogis@nara.gov](mailto:ogis@nara.gov); telephone at 202-741-5770; toll free at 1-877-684-6448; or facsimile at 202-741-5769.

Sincerely,

A handwritten signature in black ink, reading "Katherine Myrick". The signature is fluid and cursive, with the first name "Katherine" and last name "Myrick" clearly distinguishable.

Katherine L. Myrick, Chief  
Freedom of Information/Privacy Act Unit  
FOI/Records Management Section